

**Board of Police Commissioners
Meeting Minutes
Wednesday, June 16, 2021
5:30 P.M.– Zoom Video Conference**

Present: Board Members: Robert Welsh, Michael Mikolay, Paul Chello,
Carrie Federici, Edward Huguenel
Department Members: Chief Warren Hyatt Jr.
Deputy Chief Massey
Lucy Krauchick, Clerk of the Board

Call to order.

Chairman Welsh called the meeting to order at 5:30 PM.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to add to the Agenda under Traffic item 3.2.4 Closer to Free Ride-Request.

*In Favor: Welsh, Mikolay, Chello, Federici, Huguenel
Opposed: None
Abstained: None*

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to add to the Agenda under Traffic item 3.2.5 SARAH Summer Breeze Adult Ride-Request.

*In Favor: Welsh, Mikolay, Chello, Federici, Huguenel
Opposed: None
Abstained: None*

1. Approval of prior meeting minutes

1.1 Approval of the regular meeting minutes of the Board of Police Commissioners of May 19, 2021

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Federici, the Board of Police Commissioners voted to accept the regular meeting minutes of May 19, 2021 as presented.

*In Favor: Welsh, Mikolay, Chello, Federici, Huguenel
Opposed: None
Abstained: None*

2. Public Petition/Commentary

None.

3. Traffic

3.1 Signage/Enforcement

3.1.1 Safe Streets Task Force

Commissioner Huguenel provided a verbal update of the Safe Streets Task Force and reviewed the quick build demos around the Guilford Green which took place on June 11th and June 12th. Discussion took place on the bump outs and traffic flow on that weekend. Suggestions were made. Commissioner Huguenel reported that the Safe Streets Task Force will be preparing an after-action report and this report will be provided to the Board of Police Commissioners when it becomes available. Discussion took place.

Commissioner Huguenel provided an informative overview of the recent meeting of the Safe Streets Task Force. He reviewed discussion that took place regarding speed bumps and speed tables. Commissioner Mikolay stated that he followed up with the Safe Streets Task Force in regard to the discussion on speed bumps and recommended that such items on roadways should be directed to the Town Engineer since they are under her direction.

Discussion continued regarding the quick builds. Chief Hyatt stated that Lieutenant Bernier was present during the quick build demos the past weekend and offered some of Lieutenant Bernier's observations. Commissioner Huguenel said the Safe Streets Task Force will pay close attention to the engineering aspect for larger vehicles.

3.1.2 Speed bumps and signage related to the Water Project-Town Engineer

Chief Hyatt reviewed the correspondence. Discussion took place regarding speed bumps and private associations. Questions were entertained and the Chief reported on the protocol of private roads. A question was asked regarding enforcement on private roads. The Chief confirmed that the police department provides enforcement on private roads. He reviewed private road protocols.

Discussion took place regarding Tuttle's Point. The speed device is on the list for Tuttle's Point. It was agreed education is an excellent tool to help to get motorists to slow down.

3.1.3 Tentative Start Date-State Projects-FYI

Chief Hyatt stated that this item was presented as informational. The Chief reported that the State has started the resurfacing project.

3.1.4 Twin Bridge Road-FYI

Chief Hyatt reported on communication received from a resident on Twin Bridge Road. The Chief and members of the Board of Police Commissioners reviewed the road and the request. Several members of the Police Commission drove up to the site to review the concern. Photos were taken. Discussion took place on the topography of the road. It was agreed no action would be taken.

3.2 Runs/Rides

3.2.1 SARAH Foundation Summer Breeze Ride for Autism-As tabled

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Federici, the Board of Police Commissioners voted to approve the rerouted ride request for the SARAH Foundation Summer Breeze Ride for Autism-Kids Ride on Sunday, July 11, 2021 as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel
Opposed: None
Abstained: None

3.2.2 Guilford Fair Committee-Guilford Fair Day Parade

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to approve the request for the Guilford Fair Day Parade to be held on Saturday, September 11, 2021 as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel
Opposed: None
Abstained: None

3.2.3 Vista Tour de Shore-Ride request

Motion Upon a motion by Commissioner Chello, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to approve the request for Vista Life Innovations Tour de Shore ride on Sunday, October 10, 2021 with a rain date of Sunday, October 17, 2021 as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel
Opposed: None
Abstained: None

3.2.4 Closer to Free Ride request-Saturday, September 11, 2021

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Mikolay, the Board of Police Commissioners voted to approve the request for the Closer to Free Ride on Saturday, September 11, 2021 as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel

Opposed: None

Abstained: None

3.2.5. SARAH Summer Breeze Ride for Autism-Adult ride

Discussion took place. Both ride requests for SARAH Summer Breeze Ride for Autism are on the same date of July 11, 2021. One ride is for kids and the other ride is for adults. It was noted there are no conflicts.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to approve the SARAH Summer Breeze Ride for Autism for Adults on Sunday, July 11, 2021 as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel

Opposed: None

Abstained: None

Discussion took place regarding a bill that the Governor signed regarding traffic. It was discussed and agreed that the changes were minimal for local traffic authorities. Chief Hyatt reviewed the changes made within the bill regarding crosswalks. Chief Hyatt will have the Executive Assistant send a copy of the bill to the Board of Police Commissioners for review.

4. Committee Reports

4.1 Facilities/Equipment

Deputy Chief Massey reported on a complaint that was received regarding a tree behind the Animal Control Building and the complaint stated that the tree was causing pollen concerns at the Guilford Racquet Club. This request has been forwarded to the Town Tree Warden.

Chairman Welsh inquired on the progress of the test uniforms. Deputy Chief Massey stated the committee is in the process of compiling the data. The report should be ready in approximately two weeks and will be presented to Chief Hyatt.

Chairman Welsh asked about the progress with the Cosgrove project. The Deputy Chief said that Animal Control Officer Weady has reported that the project is on hold due to the increased cost of materials which is attributed to COVID-19.

4.2 Personnel

4.2.1 Chief Hyatt and Deputy Chief Massey-vacation carry time

Motion: Upon a motion by Commissioner Federici, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to approve the request of for unused vacation time for the Chief Hyatt as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel

Opposed: None

Abstained: None

Motion: Upon a motion by Commissioner Federici, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to approve the request of for unused vacation time for the Deputy Chief Massey as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel

Opposed: None

Abstained: None

Chairman Welsh reported on the three new lateral hires. Chairman Welsh reported one patrol position remains open and an academy class is scheduled for September.

Chief Hyatt reported that oral boards are underway. He said that once the department receives the list of candidates, the process will move forward. It was agreed that interviews will take place with the Board of Police Commissioners in July. Chief Hyatt reported that the officer attending the academy will graduate on July 22, 2021.

4.3 Communications

4.3.1 Communication from South Central Criminal Justice Administration thanking Chief Hyatt.

Chairman Welsh read from a letter received from South Central Criminal Justice Administration thanking the Chief for his participation in a recent oral board.

4.3.2 Communication from the Branford Department of Police Services thanking Chief Hyatt, members of the Guilford Police Department (SWAT) and Sergeant Larsen

Chairman Welsh read from a letter received from the Branford Police Department thanking the department for the mutual aid of many of the Guilford Police Department uniformed staff on April 13, 2021.

4.4 Budget/Finance

4.4.1 Fiscal Year 2020/2021 Budget

The year-to-date budget report was discussed. The budget remains in good order.

5. Monthly Reports

Monthly reports were reviewed and questions were entertained.

6. Old Business

None.

7. New Business

7.1. Kids Camp Flyer-FYI

Chief Hyatt reported that the Guilford Police Union is sponsoring a child for the Channel 3 Kids Camp.

8. Police Personnel Comments

None.

9. Executive Session

None.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to move out of public session and into Executive Session excusing the Chief Hyatt, Deputy Chief Massey and Lucy Krauchick, Clerk of the Board for the purposes of discussing a personnel matter at 6:35 PM.

In Favor: Welsh, Mikolay, Chello, Federici, Huguene

Opposed: None

Abstained: None

The Chief of Police, Deputy Chief of Police and Clerk of the Board left the meeting at 6:35 PM.

Respectfully submitted,

Lucy Krauchick, Clerk of the Board of Police Commissioners

The Board of Police Commissioners came out of Executive Session and back into regular session at 7:03 PM.

No action was taken, no motions were made in Executive Session.

Commissioner Mikolay left the meeting at 7:03 PM.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to adjourn the meeting at 7:04 PM.

In Favor: Welsh, Chello, Federici, Huguenel

Opposed: None

Abstained: None

Lucy Krauchick: Typist